

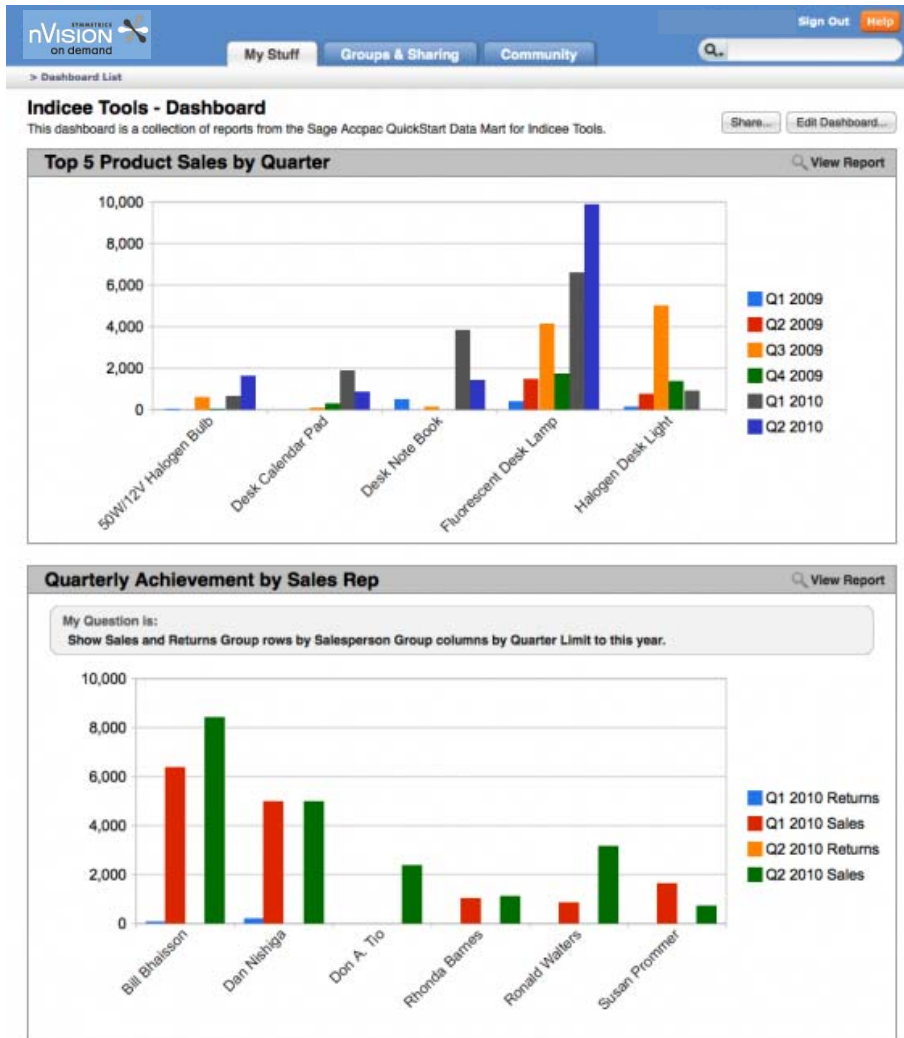
Dashboards

Understand your data in a glance.

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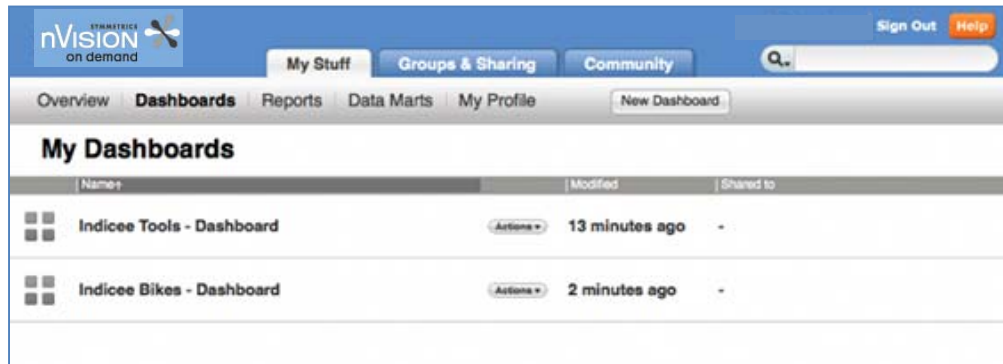
1. What is a Dashboard?

The **Dashboards** page gives a quick glance at your nVISION On Demand Reports. Once you have created a Dashboard it will appear on the Dashboard page. Clicking the name of a Dashboard will display the visualizations.



2. How do I create a new Dashboard?

From the **My Stuff** tab, select **Dashboards** and then **New Dashboard**. This opens the Dashboard edit page. Up to four different reports can be added to the dashboard.



To add a Report you may search or filter by Data Mart. By checking the “Show Question Summary” box, you may review the focus of the report; however, this question summary will not appear in the Dashboard. Add a name, and an optional description and save your Dashboard. It will be added to the **Dashboard** tab in the **My Stuff** section of nVISION On Demand.

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My Stuff
Groups & Sharing
Community

Q

> Dashboard List

Dashboard Title

Indicee Tools - Dashboard

Dashboard Description

This dashboard is a collection of reports from the Sage Accpac QuickStart Data Mart for Indicee Tools.

Report Settings Clear Report

Search

Data Mart: **Indicee Demo's Sage Accpac data**

Sort by: **Most recently modified**

| Report Name | Modified |
|---|------------------|
| Top 5 Product Sales by Quarter | about 1 hour ago |
| High Volume Customers YTD | about 1 hour ago |
| Current Quarter Product Movement by State | about 1 hour ago |
| Product Sales by Quarter YTD | about 1 hour ago |
| Quarterly Achievement by Sales Rep | about 1 hour ago |
| Volume Price Analysis | about 1 hour ago |
| Top 5 Product Sales by State | about 1 hour ago |

Show Question Summary

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Show Question Summary

My Question is:

Show Sales and Returns Group rows by Salesperson Group columns by Quarter Limit to this year.

Report Settings Clear Report

Search

Data Mart: **All Data Marts**

Sort by: **Data Marts**

| Report Name | Data Mart |
|---|---------------------------------|
| Total Sales | Indicee Bikes |
| Top 5 Product Sales by Quarter | Indicee Bikes |
| Total Department Sales arranged by Store | Indicee Bikes |
| Current Quarter Product Movement by State | Indicee Demo's Sage Accpac data |
| Product Sales by Quarter YTD | Indicee Demo's Sage Accpac data |
| Quarterly Achievement by Sales Rep | Indicee Demo's Sage Accpac data |
| Top 5 Product Sales by Quarter | Indicee Demo's Sage Accpac data |
| Volume Price Analysis | Indicee Demo's Sage Accpac data |

Show Question Summary

Select a report to show here

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| Top 5 Product Sales by Quarter | Indicee Demo's Sage Accpac data |
| Volume Price Analysis | Indicee Demo's Sage Accpac data |

Show Question Summary

Select a report to show here

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Q

Dashboard List

Dashboard Title
Indicee Tools - Dashboard

Dashboard Description
This dashboard is a collection of reports from the Sage Accpac QuickStart Data Mart for Indicee Tools.

[Save](#) [Cancel](#)

Report Settings Clear Report

Search

Data Mart: **Indicee Demo's Sage Accpac data**

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Show Question Summary

Select a report to show here...

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3. How do I share a Dashboard?

To share a Dashboard navigate to the **Dashboard List** from the **My Stuff** section of nVISION On Demand. Select the **Action** button which corresponds to the Dashboard that you would like to share, and select **Share**. You are now able to select which groups to share the Dashboard with in the same manner used to share Data Marts, and Reports.

4. How many Dashboards can I have?

Right now there is no limit to the number of Dashboards a user may have; however we do not recommend making dozens of Dashboards as they will become much less effective.